

ANNEX 4

Form 1.0

REPORT ON RANKING OF OFFICES/DELIVERY UNITS

Department/Agency: INTERCOUNTRY ADOPTION BOARD

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|---|
| 1.0 Summary of Information Required |
| 1.1 Total No. of Bureau/Offices/Attached Agencies/Delivery Units FOUR (4) |
| 1.2 Total No. of Bureaus/Attached Agencies/Delivery Units that achieved their performance targets FOUR (4) |
| 1.3 Total No. of Filled Positions as of November 30, 2016: <u>31</u> |
| 1.4 Total No. of Officials and Employees Entitled to PBB: 31 |
| 1.5 Total Amount Required for Payment of PBB PHP: Php 489,127.86 |

REPORT ON RANKING OF OFFICES/DELIVERY UNITS

Department/Agency: INTERCOUNTRY ADOPTION BOARD

| Details for Head of Agency | | | |
|----------------------------|--------------|---------------------------|---------------|
| Name | Salary Grade | Months in service in 2016 | Amount of PBB |
| BERNADETTE B. ABEJO | SG 28 | 1 YEAR | 53,796.60 |

| Ranking | Names of Bureaus/ Offices/Attached Agencies/ Delivery Units | Rate of Accomplishment of Targets (in %) | List of Employees | | | |
|---------------------|---|--|----------------------|--------------|------------------------------|------------------|
| | | | Names of Employee | Salary Grade | Months in service in 2016 | Amount of PBB |
| 2.1 Best (10%) | Delivery Unit 1 PLANNING AND DEVELOPMENT UNIT | | MARIVIR T. TUNGOL | SG18 | ONE YEAR | 23,266.75 |
| | | | LYRA GAY VILLAMARIN | SG 15 | ONE YEAR | 17,024.80 |
| | | | | | | |
| TOTAL BEST | | | 2 | | | 40,291.55 |
| 2.2 Better (25%) | Delivery Unit 1 FINANCE UNIT | | JAYBIE I. CABRERA | SG 19 | 10 MONTHS | 20,935.18 |
| | | | ANGELITA N. GUERINIA | SG 18 | ONE YEAR | 20,582.13 |
| | | | HERMAN T.MANGABAT | SG 18 | ONE YEAR | 20,582.13, |
| | | | MARY GRACE Y. SANTOS | SG 9 | 6 MONTHS | 6,646.08 |
| | | | ARGIN B. GALANG | SG 9 | 5 MONTHS | 5,696.64 |
| | | | LEODELL S. LIGON | SG 10 | ONE YEAR | 10,104.75 |
| TOTAL BETTER | | | 6 | | | 84,696.91 |

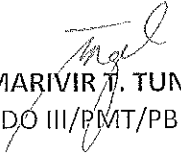
| Ranking | Names of Bureaus/ Offices/Attached Agencies/ Delivery Units | Rate of Accomplishment of Targets (in %) | List of Employees | | | |
|---|---|--|------------------------------|-------------------|------------------------------|-------------------|
| | | | Names of Employee | Salary Grade | Months in service in 2016 | Amount of PBB |
| 2.3 Good (65%) | Delivery Unit 1 OPERATIONS UNIT | | 1. IMELDA R. RONDA | SG 18 | ONE YEAR | 17,107.50 |
| | | | 2. GINA C. ESCALANTE | SG 24 | ONE YEAR | 29,007.00 |
| | | | 3. IRENE S. FAGAYAN | SG 15 | ONE YEAR | 13,244.50 |
| | | | 4. DANILO P. GATMAITAN | SG 18 | ONE YEAR | 17,498.00 |
| | | | 5. JENNIFER MA. ABENIDO | SG 22 | ONE YEAR | 24,312.50 |
| | | | 6. AMELIA U. PALPAG | SG 15 | ONE YEAR | 13,244.50 |
| | | | 7. RIZA MAE JOY S. MAGDALERA | SG 15 | ONE YEAR | 13,244.50 |
| | | | 8. ROSA MARIE D. TEJONES | SG 15 | ONE YEAR | 13,244.50 |
| | | | 9. KATHERINE B. DELA CRUZ | SG 15 | ONE YEAR | 13,244.50 |
| | | | 10. RUTCHEL Q. POCDIHON | SG 18 | ONE YEAR | 16,915.50 |
| | | | 11. SARAH JANE B. BALLA | SG 11 | 10 MONTHS | 13,096.00 |
| | | | 12. MYREL ANNE B. LEIDO | SG 15 | ONE YEAR | 13,244.50 |
| | | | 13. CHRISTIAN S. ALETA | SG 4 | ONE YEAR | 5,882.50 |
| | | | 14. IVY R. YBANEZ | SG 15 | ONE YEAR | 13,096.00 |
| | | | 15. CHERRYL DEL MUNDO | SG 15 | ONE YEAR | 13,244.50 |
| | | | 16. HAZEL M. DIZON | SG 15 | ONE YEAR | 13,244.50 |
| | | | 17. RODALYN DUGONG | SG 13 | 6 MONTHS | 7,814.80 |
| | Delivery Unit 2 ADMIN UNIT | | 18. JANET T. SANTOS | SG 18 | ONE YEAR | 17,897.50 |
| | | | 19. SHERWIN F. PEREZ | SG 18 | ONE YEAR | 16,726.00 |
| | | | 20. GINA N. EBALAN | SG 10 | 9 MONTHS | 8,865.00 |
| | | | 21. MA-AN E. GAOAT | SG 6 | 9 MONTHS | 6,689.00 |
| | | | 22. EPHRAIM S. TORRES | SG 11 | ONE YEAR | 9,538.50 |
| | | | TOTAL GOOD | 22 | | 310,402.80 |
| 2.4 Did not meet Targets (No PBB) | Delivery Unit 1 | | | | | |
| | Delivery Unit 2 | | | | | |
| | | | | TOTAL POOR | | |


| | | | | | | |
|---|-----------------|--|--|--|--|----------------|
| 2.5 Did not submit SALN | Delivery Unit 1 | | | | | |
| | Delivery Unit 2 | | | | | |
| | TOTAL | | | | | |
| 2.6 Did not liquidate Cash Advance within reglementary period | Delivery Unit 1 | | | | | |
| | Delivery Unit 2 | | | | | |
| | TOTAL | | | | | |
| 2.7 Did not submit SPMS Forms | Delivery Unit 1 | | | | | |
| | Delivery Unit 2 | | | | | |
| | TOTAL | | | | | |
| GRAND TOTAL | | | | | | PHP 489,127.86 |

**GUIDELINES/MECHANICS IN RANKING OFFICES/DELIVERY UNITS
FOR THE GRANT OF PERFORMANCE-BASED BONUS (PBB) FY 2016**

(Agency should provide the guidelines and process in determining and evaluating the performance ranking and rating of offices / delivery units within the department/agency.)

1. *Administrative Order # 1692-004 series 2016*
ICAB Criteria and Ranking System in the Grant of Performance Based Bonus (PBB) for CY 2016
2. *Special Order # 1603-047 series of 2016*
ICAB Guidelines on Ranking ICAB Units and Officials/Officers/Individuals for the grant of FY 2015 PBB
3. *Special Order #1512-210 series of 2015*
ICAB Standard Guidelines in Crafting and Measure Rating of Individual Performance Contract Review


MARIVIR T. TUNGOL
PDO III/PMT/PBB FOCAL


ANGELITA N. GUERINIA
AO V-BUDGET/PMT MEMBER


SHERWIN F. PEREZ
AO V ADMIN-HR/PMT


JANET T. SANTOS
AO V – RECORDS/PMT MEMBER


BERNADETTE B. ABEJO
Executive Director – ICAB
Head of Agency