

Form 1.0
REPORT ON RANKING OF OFFICES/DELIVERY UNITS (CY 2015)

Department/Agency: **INTERCOUNTRY ADOPTION BOARD (ICAB)**

1.0 Summary of Information Required																	
1.1 Total No. of Bureau/Offices/Attached Agencies/Delivery Units: 3																	
1.2 Total No. of Bureaus/Attached Agencies/Delivery Units that achieved at least 90% of performance targets: 3																	
1.3 Total No. of Filled Positions as of November 30, 2015: 31																	
1.4 Total No. of Officials and Employees Entitled to PBB: 33																	
<p>1.5 Has achieved at least 90% of each one of the FY 2015 targets of Secretary/Head of Agency other than those in the Congress-approved PIB as reflected in the OP Planning Tool Form 1 and under the Ease of Doing Business Targets? (please check whichever applies)</p> <p>YES _____, the following ranking distribution applies</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Ranking</th> <th style="text-align: center;">Performance Category</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Top 15%</td> <td style="text-align: center;">Best Bureau/Office/Delivery Unit</td> </tr> <tr> <td style="text-align: center;">Next 30%</td> <td style="text-align: center;">Better Bureau/Office/Delivery Unit</td> </tr> <tr> <td style="text-align: center;">Next 55%</td> <td style="text-align: center;">Good Bureau/Office/Delivery Unit</td> </tr> </tbody> </table> <p>NO ___x___, the following ranking distribution applies</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Ranking</th> <th style="text-align: center;">Performance Category</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Top 10%</td> <td style="text-align: center;">Best Bureau/Office/Delivery Unit</td> </tr> <tr> <td style="text-align: center;">Next 25%</td> <td style="text-align: center;">Better Bureau/Office/Delivery Unit</td> </tr> <tr> <td style="text-align: center;">Next 65%</td> <td style="text-align: center;">Good Bureau/Office/Delivery Unit</td> </tr> </tbody> </table>		Ranking	Performance Category	Top 15%	Best Bureau/Office/Delivery Unit	Next 30%	Better Bureau/Office/Delivery Unit	Next 55%	Good Bureau/Office/Delivery Unit	Ranking	Performance Category	Top 10%	Best Bureau/Office/Delivery Unit	Next 25%	Better Bureau/Office/Delivery Unit	Next 65%	Good Bureau/Office/Delivery Unit
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1.6 Total Amount Required for Payment of PBB	P <u>Php 450,000.00</u>																

REPORT ON RANKING OF OFFICES/DELIVERY UNITS

Department/Agency: INTERCOUNTRY ADOPTION BOARD (ICAB)

(Please indicate applicable percentage distribution of bureaus/offices as provided in Section 7.2 or Section 7.3)

Ranking	Names of Bureaus/ Offices/Attached Agencies/ Delivery Units	Rate of Accomplishment of Targets (in %)	Ranking of Employees				
			Ranking	Names of Employee	Salary Gade	Months in service in 2015	Amount of PBB
2.1 Best (10%)	Delivery Unit 1	90%	Best Performer (20%) 3	1. Bernadette B. Abejo	28	12 months	Php35,000.00
	2. Imelda R. Ronda			18	12 months	Php35,000.00	
	3. Marivir T. Tungol			18	12 months	Php35,000.00	
	Better Performer (35%) 4		1. Gina C. Escalante	24	12 months	Php20,000.00	
			2. Herman T. Mangabat	18	12 months	Php 20,000.00	
			3. Amelia Palpag	15	12 months	Php 20,000.00	
			4. Sherlinda Rosada	06	12 months	Php 20,000.00	
	Good Performer (45%) 6		1. Maria Alexelle Ceralde	15	10 months	Php 10,000.00	
			2. Edith R. Abad	10	12 months	Php 10,000.00	
			3. Angelle Amor Garcia	15	12 months	Php 10,000.00	
			4. Myrel Anne Leido	15	12 months	Php 10,000.00	
			5. Carina Sangil	19	12 months	Php 10,000.00	
			6. Alieta Rabaria	10	12 months	Php 10,000.00	
TOTAL BEST			13				Php 245,000.00
2.2 Better (25%)	Delivery Unit 1	90%	Best Performer (15%) 2	1. Katherine dela Cruz	15	12 months	Php25,000.00
	2. Angelita N. Guerinia			18	12 months	Php 25,000.00	
	Better Performer (30%) 4		1. Ivy Yabanez	15	12 months	Php13,500.00	
			2. Janet T. Santos	18	12 months	Php13,500.00	
			3. Lyra Gay Villamarin	15	12 months	Php13,500.00	
			4. Irene Suyon Fagayan	15	12 months	Php13,500.00	
	Good Performer (55%) 7		1. Nelia Dela Cruz	13	12 months	Php7,000.00	
			2. Jennifer Maria Abenido	22	12 months	Php 7,000.00	
			3. Riza Mae Joy Sagapi	15	12 months	Php 7,000.00	
			4. Cheryl Del Mundo	15	12 months	Php 7,000.00	
			5. Hazel Dizon	15	12 months	Php 7,000.00	
6. Myra Marilag		08	12 months	Php 7,000.00			
7. Danilo P. Gatmaitan		18	12 months	Php 7,000.00			
TOTAL BETTER		13					Php153,000.00

2.3 Good (65%)	Delivery Unit 1 Admin and Finance (7)	90%	Best Performer (10%) 1	1. Clodualdo Maldo	9	12 months	Php 15,000.00
			Better Performer (25%) 2	6. Almia Nanagad ¹	18	6 months	Php 7,000.00
				7. Marissa Prades	9	12 months	Php 10,000.00
			Good Performer (65%) 4	1. Roma Marie Tejones	15	12 months	Php 5,000.00
				2. Rutchel Q. Pocdihon	18	12 months	Php 5,000.00
				3. Christian Aleta	04	12 months	Php 5,000.00
				4. Ephraim Torres	11	12 months	Php5,000.00
TOTAL GOOD 7							Php52,000.00
2.4 Did not meet 90% of Targets (No PBB)	Delivery Unit 1						
	Delivery Unit 2						
TOTAL POOR							
TOTAL 33							Php 450,000.00

¹ Almia Nanagad resigned on June 30, 2015 thus grant of PBB is pro-rated pre MC 2015-1 Section 6.10 "6 months but less than 7 months = 70%".


2.5 Did not submit SALN	Delivery Unit 1						
	Delivery Unit 2						
TOTAL							
2.6 Did not liquidate Cash Advance within reglementary period	Delivery Unit 1						
	Delivery Unit 2						
TOTAL							


**GUIDELINES/MECHANICS IN RANKING OFFICES/DELIVERY UNITS AND INDIVIDUAL
FOR THE GRANT OF PERFORMANCE-BASED BONUS (PBB) FY 2015**

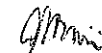
*(Agency should provide the guidelines and process in determining and evaluating the performance ranking and rating of offices and employees within the department/agency.)
See attached*

1. ICAB Special Order No. 1512-210
ICAB Standard Guidelines in Crafting and Measure Rating for Individual Performance Contract and Review (IPCR)
2. ICAB Administrative Order No. 1603-047
ICAB Guidelines on Ranking Officials/Officers/Employees/Individuals for the Grant of FY 2015 Performance Based Bonus (PBB)

Prepared by:


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Date:


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AO V – Admin/PMT
Date:


ANGELITA N. GUERINIA
AO V – Budget/PMT
Date:


BERNADETTE B. ABEJO
Executive Director- ICAB
Agency Head

CERTIFICATION OF SUMMARY OF RATINGS
Regular/Casual/Contractual
INTERCOUNTRY ADOPTION BOARD
as of December 2015

Annex B-1

This is to certify that the following regular, casual and contractual employees of this Office/Bureau/Service/Unit undertook Individual Performance Contract and Review and obtained the following ratings:

NAME	Given Name	Position	Division /Unit	IPCR RATING		Did staff render government service (as regular/casual /contractual) for at least 3 months during the performance rating period of CY 2015?	REMARKS (e.g. staff was on scholarship, study leave, sick leave; was transferred to a new DSWD OBS, a new employee during nth month; etc.)	PBB Rating
				Per 1-5 Rating Scale	Adjectival Rating			
1	ABEJO	BERNADETTE	EXECUTIVE DIRECTOR	Office of the E.D.	4.5635	Outstanding	/	Best Best Performer
2	RONDA	IMELDA	SWO III	Office of the E.D.	4.351165	Outstanding	/	Best Best Performer
3	TUNGOL	MARIVIR	PDO III	Office of the E.D.	4.27928	Outstanding	/	Best Best Performer
4	DELA CRUZ	KATHERINE	SWO II	Operations	4.27451	Outstanding	/	Better Best Performer
5	GUERINIA	ANGELITA	AO V - BUDGET	Operations	4.25	Outstanding	/	Better Best Performer
6	ESCALANTE	GINA	SWO V	Office of the E.D.	4.23809	Outstanding	/	Best Better Performer
7	MANGABAT	HERMAN	AO V - CASHIER	Office of the E.D.	4.22667	Outstanding	/	Best Better Performer
8	PALPAG	AMELIA	SWO II	Office of the E.D.	4.1875	V.S.	/	Best Better Performer
9	ROSADA	SHERLINDA	ADMIN AIDE VI	Office of the E.D.	4.16666	V.S.	/	Best Better Performer
10	MALDO	CLODUALDO	ADMIN ASST III	Office of the E.D.	4.14286	V.S.	/	Best Better Performer
11	FAGAYAN	IRENE	SWO II	Admin Finance	4.132	V.S.	/	Good Best Performer
12	YBANEZ	IVY	PDO I	Operations	4.09989	V.S.	/	Better Better Performer
13	SANTOS	JANET	AO V	Operations	4.0909	V.S.	/	Better Better Performer
14	VILLAMARIN	LYRA GAY	SWO II	Operations	4.07407	V.S.	/	Better Better Performer
15	PRADES	MARISSA	ADMIN ASST III	Operations	4.06664	V.S.	/	Better Better Performer
16	NANAGAD	MIA	AO V - CASHIER	Admin Finance	4.05128	V.S.	/	Better Better Performer
17	RABARIA	ALIETA	ADMIN ASST IV	Admin Finance	4.05	V.S.	/	Better Better Performer
18	CERALDE	MARIA ALEXELLE	SWO II	Office of the E.D.	4.047618	V.S.	/	Good Better Performer
19	ABAD	EDITH	ADMIN ASST IV	Office of the E.D.	4	V.S.	/	Good Better Performer
20	GARCIA	ANGELIE AMOR	SWO II	Office of the E.D.	3.97222	V.S.	/	Best Good Performer
21	LEIDO	MYREL ANNE	SWO II	Office of the E.D.	3.97222	V.S.	/	Best Good Performer
22	SANGIL	CARINA	ACCOUNTANT III	Office of the E.D.	3.96296	V.S.	/	Best Good Performer
23	DELA CRUZ	NELIA	SR. ADMIN ASST. I	Operations	3.95833	V.S.	/	Better Good Performer
24	ABENIDO	JENNIFER MARIA	SWO IV	Operations	3.87879	V.S.	/	Better Good Performer
25	SAGAPI	RIZA MAE JOY	SWO II	Operations	3.86207	V.S.	/	Better Good Performer
26	DEL MUNDO	CHERRYL	SWO II	Operations	3.84815	V.S.	/	Better Good Performer
27	DIZON	HAZEL	SWO II	Operations	3.75	V.S.	/	Better Good Performer
28	MARLAG	MYRA	ADMIN ASST III	Operations	3.7111	V.S.	/	Better Good Performer
29	GATMAYAN	DANILO	SWO III	Operations	3.69989	V.S.	/	Better Good Performer
30	TEJONES	ROSA MARIE	SWO II	Admin Finance	3.625	V.S.	/	Good Good Performer
31	POCDIHON	RUTCHEL	SWO III	Admin Finance	3.55556	V.S.	/	Good Good Performer
32	ALETA	CHRISTIAN	ADMIN AIDE IV	Admin Finance	3.54167	V.S.	/	Good Good Performer
33	TORRES	EPHRAIM	ADMIN ASST V	Admin Finance	3.54167	V.S.	/	Good Good Performer

Summary (PHS Focal Person to fill up this position):

Total Number of Employees with Ratings	33
Total Number of Employees without ratings	0
Total Number of Regular Employees	33
Total Number of Casual Employees	0
Total Number of Contractual Employees	0

Prepared by:


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PDO III


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AO V BUDGET

Noted by:

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JANET T. SANTOS
AO W ADMIN/RECORDS