

VACANCY

The **Inter-Country Adoption Board (ICAB)**, an attached agency of DSWD and the Central Authority in intercountry adoption in the Philippines under Republic Act 8043, based in Timog Ave., Quezon City, announces the vacancies for the following positions with the corresponding minimum qualification standards:

A. 1 Project Development Officer III (SG18)

Item Number : ICABB-PDO3-1-1998
Education : Bachelor's degree relevant to the job
Training : Eight (8) hours of relevant training
Experience : Two (2) years of relevant experience
Eligibility : Career Service (Professional) /
2nd Level Eligibility

B. 1 Social Welfare Officer II (SG15)

Item Number : ICABB-SOCWO2-17-2012
Education : Bachelor's degree relevant to the job
Training : Four (4) hours of relevant training
Experience : One (1) year of relevant experience
Eligibility : Career Service (Professional) /
2nd Level Eligibility

C. 1 Project Development Officer I (SG11)

Item Number : ICABB-PDO1-1-1998
Education : Bachelor's degree relevant to the job
Training : None required
Experience : None required
Eligibility : Career Service (Professional) /
2nd Level Eligibility

Interested applicants may send in their applications at the **ICAB Admin. Unit** with the following requirements:

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (*CS Form No. 212, Revised 2017*)
- Photocopy of Transcript of Records
- Photocopy of Certificate of Trainings
- Authenticated Certificate of Eligibility/Rating/License
- Performance rating in the present position for one (1) year

Please submit all requirements not later than **15 November 2019**.

You may also send in your application to: adoption@icab.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



BERNADETTE B. ABEJO
Executive Director