

Republic of the Philippines
Inter Country Adoption Board (ICAB)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Inter Country Adoption Board (ICAB) in the CSC website:

BERNADETTE B. ABEJO

Executive Director

Date: 9/11/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Development Officer I	ICABB-PDO1-1- 1998	11	249,048.00	Bachelor's degree which include (or is supplemented by) 12 academic units of subject of course relevant to duties/responsibili- ties of the position (Preferebly Social Worker)	None required	None required	Career Service (Professional) Second Level Eligibility	not applicable	ICAB Office - Timog Ave., Quezon City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 20, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERNADETTE B. ABEJO

Executive Director

4th floor, ANY Building, #38 Timog Ave., Brgy.

Laging Handa, Quezon City

adoption@icab.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.