

OVERVIEW OF INTER-COUNTRY ADOPTION PROCESS INVOLVING A NON-RELATIVE INTER-COUNTRY ADOPTION

(Upon receipt of Child's Inter-country Adoption Clearance from DSWD Protective Services Bureau)

PROSPECTIVE ADOPTIVE CHILD

6 Calendar Days if CSR and SDs are complete and substantive
30 calendar if additional information/SDs required

2 working days after receipt of child dossier

10 working days after receipt of dossier

4 working days

Encoding of pertinent information about the child in the database

Analysis of child Study Report (CSR) and Supporting Documents by the Child Welfare Unit

Inclusion in the Roster of Children for Matching (ROCM) & CCAs¹ Notification of Pre-Matching

Pre-Matching Conference with CCA Social Worker & ICAB CWU Social Worker

Matching ICPC Recommendation to Board of Placement (1 day)

Board's Approval (1 day)

1 day

16 working days

Notifying CCA of the Approved Match

Processing of Pre-Travel Documents (Varies depending on Receiving Country)

Processing of Travel Documents – 25 working days	
NSO BC/FC:	5 days
Passport:	10 days
Authentication of Legal Documents	5 days
Legalization of Documents:	
Visa Medical:	2 days
Visa Interview/Issuance of Visa:	2days
CFO/DTO:	1days

Waiting Period for Visa Notification	
USA:	4 months to 1 year
Asia Pacific:	4 months to 7 months
Canada:	4 months
Europe:	2 months to 4 months

Placement with/Entrustment of Child to PAPs (3-4 days)

Supervision of Post-Placement Period (3 Reports in 6 months.)

Finalization of Adoption/ Naturalization Citizenship (6 months – 2 years)

(Upon receipt of PAPs' Dossier from CA³/FAA⁴/GAA⁵)

PROSPECTIVE ADOPTIVE PARENTS

Review of PAPs' Home Study Report (HSR) & Supporting Documents by the Secretariat & ICPC

Board's Approval & Inclusion in the Roster of Approved Applicants (RAA)

Evaluation of PAPs' Suitability & eligibility to respond to child's needs as basis to become 1st or 2nd Priority Family

Proposing Child to PAPs through FAA (1 day)

PAPs decision on Child Proposal (15 days)

If PAPs accept Child, compliance with their country's Immigration Requirements

Processing of Travel Documents

10 Working Days if HSR & SDs are complete and substantive 2-4 Months waiting period for additional information or lacking SDs

Waiting period for child referral: 24months to 36 months depending on the Approved Applicants & number of PAPs in RAA

PAP shall notify the CA/FAA/GAA in writing of their decision on the child referral within 15 calendar days from receipt of the matching proposal unless the PAPs request for additional information about the child/ren and/or they request for more time to arrive at a decision but not exceed 30 calendar days

- Post Adoption Phase
- Motherland Tour
 - Exchange of information between child & birthparents
 - Search and Roots
 - Reunion

¹CCA – Child Caring Agency
²CWU- Child Welfare Unit
³CA – Central Authority
⁴FAA- Foreign Adoption Agency
⁵GAA- Government Adoption Agency

Minimum Processing Time from Clearance of Child & Entrustment of Child to PAPs: 163 working days
Minimum Processing Time from Endorsement of PAPs' Dossier to Placement of PAPs to Child: 832 working days
Maximum Processing Time from Clearance of Child & Entrustment of Child to PAPs: 442 working days
Maximum Processing Time from Endorsement of PAPs' Dossier to Placement of PAPs to Child: 1457 working days